

DF/SDSCOP/22/2024-25

Date: 05/12/2024

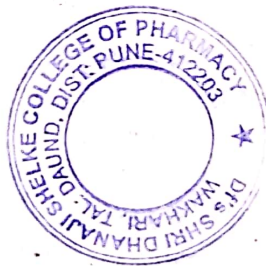
STAFF GRIEVANCE REDRESSAL CELL

The Staff Grievance Redressal Cell for Academic Year 2024-25 is constituted as follows,
w. e. f. 02/12/2024.

1	Dr. Rushikesh Antre	Chairman
2	Dr. Santosh Waghmare	Liason Officer
3	Ms. Pratiksha Patil	Member
4	Ms. Pradnya Gore	Member
5	Ms. Shraddha Valkunde	Member
6	Ms. Megha Shitole	Member
7	Ms. Anushka Kamble	Student Representative

Functions and Responsibilities

- ✓ To accept written grievances from students and staff related to the system.
- ✓ To create and implement a mechanism to handle the reported grievances.
- ✓ To forward the findings to the Management if necessary for further action.
- ✓ To listen, record and scrutinize the grievances submitted to them by the Staff and Students and take necessary steps immediately.
- ✓ To attend to the grievances based on the authenticity and gravity of the criticisms made.
- ✓ To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
- ✓ To convene periodical meetings to discuss whether the grievances have been settled.
- ✓ To make a follow-up of these matters at regular intervals till their final disposal.
- ✓ To maintain strict confidentiality, if necessary.



Principal

PRINCIPAL

Df's Shri Dhanaji Shelke
College of Pharmacy
Wakhari, Tal : Daund, Dist : Pune 412203